

HAWKLEY PARISH COUNCIL

MINUTES OF THE MEETING

WEDNESDAY JULY 6TH 2016 AT 7.30PM IN HAWKLEY PARISH HALL

DRAFT

PRESENT: David Caukill (Chairman); Jo Humphrey; Charlie Butcher; Susan Sinclair; Jilly Caesar; Geoff Brighton and Robin Crittenden.

Sue Harwood (Clerk) was in attendance.

ALSO PRESENT: County Councillor Vaughan Clarke.

16/21 Apologies for Absence

Peter Cregeen was absent due to illness

16/22 Approval of minutes of last meeting

The minutes of the meeting on May 18th 2016, the AGM, were approved and signed as a true record.

16/23 Declaration of interests

Jilly Caesar declared a pecuniary interest in agenda item 9c) minute item 16/29c) the nature of that interest being that her spouse is agent to the application. She absented herself during this matter.

16/24 Public Forum

No matters were raised.

16/25 Chairman's comments

The Chairman reported on the favourable action by HCC on the Snailing Lane BOAT, closing it in order to survey necessary remedial action. Their report is awaited.

The parish council's request for an extra street light is being considered by EHDC.

Jilly Caesar has been appointed as Parish Council representative on the Hawkley Parish Hall committee.

16/26 Report of County Councillor

Councillor Clarke's report is attached as an appendix to these minutes.

16/27 Recent EHAPTC meeting on possible devolution

Susan Sinclair reported back on her attendance at the meeting. She stressed the importance of the parish council keeping aware of any developments and of participating in any future consultation process. County Councillor Clarke reported that the leader of HCC has just written to the Government and asked that the whole question be set aside for the time being, there being already a great deal of uncertainty following the European Referendum vote on June 23rd and this being therefore a potentially difficult time for the county's economy already, without this further element being introduced. This news was welcomed by councillors.

16/28 Finance

a) The Clerk presented a financial summary for the period to June 2016 and cheque numbers 300218- 300220 were authorised and signed.

b) This report had previously been distributed to all councillors. Its contents were noted. Councillors did not wish to follow the recommendation to produce a formal grant application form, considering it inappropriate for this Parish Council. Relevant due diligence is always carried out when grant applications are considered.

c) The Clerk distributed papers for signature by all Councillors present, in order to add the Chairman David Caukill to the list of signatories to the Unity Trust bank account. As Councillor Peter Cregeen was not present and was therefore unable to sign the papers, he will no longer be a signatory but it was agreed that seven councillor signatories to the account plus the Clerk was more than sufficient.

16/29 Planning

a) Minutes of meeting of June 28th 2016 were agreed and then signed by the planning committee chairman.

b) 16/03046/HOUS Cheescombe Farm, Hawkley

Single storey side extension, 2 storey side extension, detached garage/carport with room over and external staircase

No objection.

c) 16/03020/HOUS The Hop Gardens, Middle Oakshott Farm Lane

Link extension between existing studio and existing garage

The Parish Council has no objection to the application. However, Councillors ask that a condition be attached, ensuring that a separate dwelling may not be established independent of the main property at any time in the future.

16/30 Lengthsman

Strimming at junctions to clear sight lines is becoming urgent, Clerk to report to lengthsman. Latter to meet with the Chairman in August to discuss possible projects.

16/31 Rural crime prevention meeting

A meeting organised by local police officers was very interesting and useful according to those who attended but poor advance publicity meant that few residents were aware of the meeting. After discussion it was agreed to invite the relevant officers to attend next year's APM as guest speakers.

16/32 Play area inspection report

Circulated to all Councillors and contents noted for action. It was also noted with gratitude that new village hall caretaker John Rugman is undertaking monthly inspections of the play area to check for any faults/ necessary repairs and maintenance.

16/33 Standing Orders

Several minor alterations were agreed and these were then approved as fit for purpose.

16/34 Financial Regulations

Under item 19 re urgent minor works to be authorised by the Chairman, a ceiling of £500 was agreed. The regulations were then approved as fit for purpose.

16/35 Pcocks Lane footpath

The Chairman reported on his recent investigation, presenting various options. These were discussed and it was agreed by all present that a simple post in the middle of the path at both ends was the most sensible course of action. Clerk to arrange.

16/36 Parish Plan Update

Charlie Butcher kindly to update the parish plan summary grid to account for recent changes, Susan Sinclair kindly to confirm those changes. It then to be circulated prior to approval at next meeting.

16/37 Reports of representatives

Footpaths

Nothing further to report

Coryton Trust and LGHFF

Nothing to report due to absence of Councillor Peter Cregeen.

16/38 Dates of next meetings

Wednesday November 9th 2016.

There being no further business, the Chairman closed the meeting at 8.35pm.

Chairman

Date