

# HAWKLEY PARISH COUNCIL

## MINUTES OF THE MEETING HELD

WEDNESDAY JULY 30<sup>TH</sup> 2014 AT 7.30PM IN HAWKLEY PARISH HALL

**DRAFT**

PRESENT: Peter Cregeen (Chairman); Susan Sinclair; John Scutt; David Caukill. Sue Harwood; (Clerk) was in attendance.

ALSO PRESENT: County Councillor Vaughan Clarke; one member of the public

### **14/17 Apologies for Absence**

Parish Councillors Nick Davis Geoff Brighton. Jilly Caesar and Charlie Butcher.

### **14/18 Approval of Minutes of Last Meetings**

The minutes of the meeting held on May 21<sup>st</sup> were approved and signed as a true record.

### **14/19 Declaration of Interests**

None declared.

### **14/20 Report of District Councillor**

No report due to absence.

### **14/21 Report of County Councillor**

Councillor Clarke's report is attached as an appendix to these minutes.

### **14/22 Finance**

a) The Clerk presented a financial summary for the period to July 30th 2014 and cheque numbers 300147-300149 were authorised and signed.

b) David Caukill proposed that in future, when a decision with potential long-term financial implications was to be considered, that a report be produced by a Parish Councillor in order to fully inform that decision. This proposal was agreed by all present.

### **14/23 Parish Plan**

Susan Sinclair reported that Charlie Butcher had made a few changes recently, following a read-through by Councillor Caukill and he planned to replace some photographs with those of a higher resolution. Plan to be completed by the end of August and well ahead of the next EHDC Community Forum on October 7<sup>th</sup>.

### **14/24 Empshott Green**

The Chairman reported that the resident had contacted and was taking steps to reverse the encroachment. Not all matters appear to be satisfactorily resolved and a site visit had been proposed to discuss these further. The Chairman proposed that this be attended by Parish Councillors Nick Davies and John Scutt. John Scutt to contact the resident directly. The Clerk confirmed that Empshott Green enjoys common land status.

### **14/25 Trees on Lower Green**

A competitive quotation has now been received for the work that is deemed to be essential and planning permission is being sought as the trees lie in a Conservation Area. However, investigation by David Caukill leave him unsure as to where the boundary lies and therefore as to exactly whose responsibility these trees are. After much discussion it was agreed that the Parish Council would make a £300.00 contribution 'without prejudice' towards the cost of the work but that the work itself should be commissioned by the adjacent resident. This is half of the estimated cost and it was agreed that this would be far cheaper than seeking legal advice to establish the exact boundary.

### **14/26 Inspection of Play Equipment**

The clerk distributed copies of the report to all present. Several minor repairs are advised. The clerk reported the wish of the Parish Hall committee to hand over the equipment to the Parish Council in good order; Nick Davis has offered to consider the report and arrange for necessary repairs to be carried out at no cost to the Parish Council. Clerk to obtain formal confirmation from the Parish Hall committee that no rent is ever to be charged for the underlying land on which the equipment is sited.

### **14/27 Proposed Travellers' Sites Panel**

David Caukill has taken over this matter for the time being and continues to pursue the Chief Executive of the SDNPA for a credible response. A next step forward was discussed and agreed. David Caukill kindly offered to continue to pursue.

### **14/16 Reports of Representatives**

Essential maintenance is being carried out in the Coryton Trust properties & LGHFF continues to operate smoothly.

### **14/17 Date of next meeting**

Wednesday October 1<sup>st</sup> at 7.30pm.

There being no further business, the Chairman closed the meeting at 8.50pm.