

# Hawkley Parish Council

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## Grant (s137) Applications

Hawkley Parish Council considers grant applications on a case by case basis. Normally it will defer consideration until towards the end of the financial year when the financial position becomes clearer. In order to be considered, an application ordinarily must comply with the following criteria:

- The Parish Council will only fund up to 50% of the cost of a project and evidence of the availability of sufficient resources to complete the project must be provided.
- Only one application for each project will be considered within a financial year.
- The project must benefit the parish and be capable of enjoyment by all residents of the parish. The applicant will be required to demonstrate this where the organisation is outside of the parish.
- The Grant Application Form, copies of which are available (see below), is a convenient way of presenting the required information.
- If the Parish Council receives more applications than it has funds available, the applications may need to be ranked and successful applications be reduced proportionately.
- The grant form and supporting documents should be completed and emailed to [clerk-hpc@outlook.com](mailto:clerk-hpc@outlook.com) at least 2 weeks prior to the relevant meeting.
- Applicants may be invited to attend the Parish Council meeting at which their application is to be considered in order to answer any questions the councillors may have on the project.

## Hawklely Parish Council 2022/23 APPLICATION FOR GRANT AID

Name of Organisation:	
Applicant's name and address:	
Contact telephone number:	
Applicants email address:	
Location of Organisation:	
Nature of activity of Organisation:	
Purpose for which grant will be used:	
Amount of grant requested: £	Total cost of project:
Please give details of grants applied for or received from other bodies:	
Any other information that would help the Parish Council in considering your application:	
Do any of your members wish to address the Parish Council at the meeting when donations are considered:	
A copy of the organisation's constitution/Standing orders and up-to-date accounts should accompany this application.	
Name:	
Signature:	
Position Held:	Date:
If awarded, HPC will transfer the grant funding into the named bank account. Please provide the following information:	
Account Name:	
Bank account no:	Sort code:
Please return the completed form to The Clerk at <a href="mailto:clerk-hpc@outlook.com">clerk-hpc@outlook.com</a> or postal address: Clerk for Hawklely Parish Council, c/o Meadow Barn, Wield Road, Medstead, GU34 5NH	
<b>For Hawklely Parish Council use only</b>	
<b>Date Received:</b>	
<b>Date Acknowledged:</b>	
<b>Date of Meeting:</b>	
<b>Minute:</b>	
<b>Payment Made:</b>	